

Notice of a

Decision Session - Executive Member for Environment

To: Councillor Waller (Executive Member)

Date: Monday, 6 March 2017

Time: 5.30 pm

Venue: The King John Room (GO59) - West Offices

AGENDA

Notice to Members – Post Decision Calling In:

Members are reminded that, should they wish to call in any item* on this agenda, notice must be given to Democratic Services by **4:00 pm on Wednesday 8 March 2017**.

*With the exception of matters that have been the subject of a previous call in, require Full Council approval or are urgent which are not subject to the call-in provisions. Any called in items will be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee.

Written representations in respect of items on this agenda should be submitted to Democratic Services by at **5.00 pm on Thursday 2 March 2017**.

1. Declarations of Interest

At this point in the meeting, the Executive Member is asked to declare:

- any personal interests not included on the Register of Interests
 - any prejudicial interests or
 - any disclosable pecuniary interests
- which he might have in respect of business on this agenda.

2. Minutes (Pages 1 - 4)

To approve and sign the minutes of the Decision Session held on 9 January 2017.

3. Public Participation

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **Friday 3 March 2017 at 5.00 pm.**

Members of the public may register to speak on an item on the agenda or an issue within the Executive Member's remit.

Filming, Recording or Webcasting Meetings

Please note this meeting may be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at:

http://www.york.gov.uk/download/downloads/id/11406/protocol_f_or_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

4. Awarding the York Community Recycling Fund (Pages 5 - 14)

This report is to confirm the awarding of the York Community Recycling Fund to successful applicants.

5. Review of Recycling Bring Banks (Pages 15 - 26)

This report proposes that consultation of the provision of recycling bring banks across the city is undertaken.

6. **Flood Resilience Grant Scheme Review** (Pages 27 - 32)

This report proposes a review of the flood resilience grant scheme process to date and recommends that all new applications for the flood resilience grant scheme process be closed after 31 May 2017. Further flood resilience programmes will be considered as part of funding agreed in response to the York Flood Inquiry report recommendations.

7. **Urgent Business**

Any other business which the Executive Member considers urgent under the Local Government Act 1972.

Democracy Officers:

Catherine Clarke and Louise Cook (job share)

Telephone No- 01904 551031

Email- catherine.clarke@york.gov.uk/louise.cook@york.gov.uk

For more information about any of the following please contact the Democracy Officers responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550

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City of York Council

Committee Minutes

Meeting	Decision Session - Executive Member for Environment
Date	9 January 2017
Present	Councillor Waller
In Attendance	Councillor Brooks

15. Declarations of Interest

At this point in the meeting, the Executive Member was asked to declare any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests which he had in the business on the agenda. No additional interests were declared.

16. Minutes

Resolved: That the minutes of the Decision Session held on 28 November 2016 be approved as a correct record and then signed by the Executive Member.

17. Public Participation

It was reported that there had been one registration to speak at the meeting under the Council's Public Participation Scheme.

Councillor Brooks spoke on item 4, Waste Collection Calendar 2017. She thanked all involved for enabling residents of Kexby and parts of Dunnington to receive a full recycling service. She welcomed the recommendations in the report and the significant savings that would be made.

18. Waste Collection Calendar 2017

The Executive Member considered a report that proposed a revised waste collection calendar for implementation in April 2017.

Officers gave an update and confirmed the proposed amendments were part of an initiative to improve the effectiveness and efficiency of the city's recycling arrangements and would offer a more even spread of the recycling service.

The Executive Member discussed each proposal in the report including the need for officers to clearly communicate the new arrangements with residents. Officers confirmed they had a communications strategy in place which would allow those affected to receive correspondence regarding their new collection arrangements and a rapid response vehicle would also be available to respond to any reports of uncollected recycling waste for a period of 12 weeks.

Ways to improve on recycling was discussed including the need to use the new compaction vehicles which would allow co-mingling to decrease bringing financial benefits and a more efficient collection service.

In answer to the Executive Members questions officers confirmed:

- The rapid response vehicle should have the provision to separate recycling and any properties having difficulties with the new collections would be given support on an individual case.
- All properties joining the scheme would be eligible to request new recycling boxes, lids and nets for free, for a period of six months, subject to availability.
- The reason for recent instances of co-mingling of recycling was due to additional vehicles being hired in, to cover vehicle breakdowns, which did not have the facility to separate recyclables resulting in co-mingled collections taking place, however recyclates were then separated at the disposal sites.

The Executive Member thanked officers for the report and agreed that any changes to the waste and recycling service should be clearly communicated with residents. He also highlighted the need for officers to continue to work on ways to minimise operation and was keen for the following additional recommendations to be considered throughout the phases of this programme.

Resolved:

- i) That the revised calendar be approved.
- ii) That the communications strategy, to inform residents about the changes, be approved.

- iii) That an update on actions to tackle current levels of vehicle downtime leading to co-mingling of recyclables (on vehicles not already programmed to be replaced by the purchase of replacement vehicles) be provided at a future Environment Member Decision Session.
- iv) That the inclusion of areas within York, which had not previously received garden waste collections, be examined.
- v) That plans be prepared for a further Community Recycling Fund to promote recycling in the year 2017/18.
- vi) That the delivery of the 2016/17 winter edition of the waste and recycling calendar to households be reviewed.
- vii) That an online list of areas covered by Phase 1 be uploaded onto the council website to enable residents to check in advance whether they were/were not affected by the changes.
- viii) That a watching brief be maintained on vehicle technology to assist with the council's ambition to improve air quality.

Reason: To improve the efficiency of York's household waste collection service and in particular the roll out of recycling collections to rural areas of the city.

Cllr Waller, Executive Member
[The meeting started at 5.30 pm and finished at 5.52 pm].

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Decision Session – Executive Member for the Environment**6 March 2017**

Report of the Assistant Director (Communities & Equalities)

Awarding the York Community Recycling Fund**Summary**

1. This report is to confirm the awarding of the York Community Recycling Fund to successful applicants.

Recommendations

2. The Executive Member is asked to approve the awarding of the York Community Recycling Fund to successful applicants

Reason: To improve waste prevention and recycling in York.

Background

3. On 5 September 2016 the Executive Member for the Environment approved the establishment of a York Community Recycling Fund of £30,000 to be awarded in 2016/17
4. The fund provided the opportunity for community groups to apply for up to £5,000 to support community schemes so that they can make a real impact on the city's recycling and waste prevention performance.
5. The purpose of the fund is to support community projects which offer to do one or more of the following:
 - Reduce waste from households
 - Increase the amount of waste recycling
 - Promote waste prevention, by encouraging reuse, repair and recycling of goods or reducing food waste, in line with Love Food Hate Waste campaign
6. All applicants had to be at least one of the following:

- Registered Charity
 - Not for profit organisation (in social enterprises)
 - Community, Neighbourhood or Voluntary group
 - Faith group delivery community work
 - School, College or University
 - Parish Council
7. The fund was opened to applications at the start of December 2016 and applications were invited over a 7 week period, with closing date of 5pm Friday 20 January 2017
 8. Information about the fund was put on a dedicated web page www.york.gov.uk/recyclingfund along with supporting information and the application form, this was available in 2 formats (word document and PDF) to download
 9. Emails promoting the fund were sent directly to various groups which included ward councillors, resident associations, Parish and Town councils, all CYC schools and community groups known to the Communities and Equalities team and supporters of One Planet York.
 10. The fund was promoted using social media, Facebook and Twitter and also internally to CYC staff via Buzz during December 2016 and January 2017.
 11. A total of 21 applications were received by the closing date.
 12. An evaluation panel was set up to assess the applications using the selection criteria agreed at the Executive Member for the Environment Decision Session on 5 September 2016.
 13. There were 4 people on the panel, these were; Cllr Andrew Waller, Executive Member for the Environment, Rachel Stewart, Waste Services Delivery Manager, Elizabeth Parker, Waste Management Officer and Michal Czekajlo, Community Involvement Officer, Communities and Equalities
 14. The panel met on Wednesday 8 February 2017 to assess all applications and make a recommendation about which projects to fund.

15. The panel using the criteria set out in the Executive Member for the Environment Decision Session report in September 2016, gave priority to those projects which:
 - Give good value for money, diverting a significant amount of waste from landfill
 - Engage with residents
 - Generate social benefits
 - Have the potential to become models of good practice
 - Create jobs or volunteering opportunities
 - Are sustainable
 - Help to change people's behaviour
16. As outlined in the same report in September 2016 the fund will not pay for:
 - An organisation's day to day running or on-going staffing costs
 - Activities that start or happen before we confirm funding
 - Anything where responsibility for dealing with waste materials already rests with the Council
 - Activities dealing with Commercial and Industrial waste and any other waste which is not Local Authority Collected Municipal Waste
 - Projects that mainly financially benefit an individual
 - The VAT element of project costs that can be recovered
17. Using the criteria and referring back to the aims of the fund the panel agreed to recommend:
 - 11 projects to be fully funded
 - 7 projects to be part funded
 - 3 projects to not be funded, via this fund

Full list of the project is attached in Annex 1: List of projects with recommendations for funding

18. For the unsuccessful applicants, advice and information about alternative sources of funding for projects will be offered where appropriate.
19. If approved the successful applicants will be contacted to agree the terms of their funding and next steps.
20. The successful applicants will be asked to undertake ongoing evaluation throughout the project to measure the outcome for the project, against the aim of this fund.
21. The Waste Services Team will be available to offer guidance and help throughout the course of each project

Options and Analysis

22. The options open to the Executive Member are to:
 - to confirm that evaluation process and selection criteria was used and adhered to
 - to agree or not agree to the awarding of the York Community Recycling Fund as recommended by the panel and detailed in Annex 1.

Council Plan

23. The proposals in this report are in line with the Council Plan priorities to Place a Focus on Frontline Services and a Prosperous City for All. The proposals are also in line with the Council's commitment to One Planet York.

Implications

24. **Financial:** The £30k York Community Recycling Fund was approved by the Executive on 30 June 2016 from the 2015/16 underspend. The total of grants awarded is within this allocation. Funds will be awarded in line with the existing Council policy on grants and loans. Full records will be kept of grants given and outcomes achieved.
25. **Human Resources (HR):** There are no HR implications
26. **Equalities:** The fund will have mostly positive impacts as it will enable all types of people and communities to access the fund and take part in the projects funded.

27. **Legal:** There are no Legal implications
28. **Crime and Disorder:** There are no Crime and Disorder implications
29. **Information Technology (IT):** There are no IT implications
30. **Property:** There are no property implications

Risk Management

31. The main risks that have been identified with the proposals contained within this report, are those which could lead to the inability to meet business objectives and deliver services, leading to damage to the Council's reputation and failure to meet stakeholders expectations. The level of risk is assessed as "Very Low". This means that periodic monitoring is required of the operation of the proposed funding options.

Contact Details

Author:	Chief Officer responsible for the report:			
Rachel Stewart Waste Services Delivery Manager Tel: (01904) 553279	Neil Ferris, Corporate Director of Economy and Place			
Elizabeth Parker Waste Management Officer Tel: (01904) 553209	Report Approved	✓	Date	20-2-17
Specialist Implications: Jayne Close Principal Accountant				
Wards Affected:			All	✓

Background Papers:

[Decision Session – Executive Member for the Environment, 5 September 2016: York Community Recycling Fund](#)

Annexes

Annex 1: List of projects with recommendations for funding

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Annex 1: List of projects with recommendations for funding

Project / Group Name	Description of Project requiring funding	Recommendations for Funding	Amount to Award (£)
Archbishops Holgate's School	Bike repair & reuse project meeting twice a week and working with pupils and York Besom. Aim to expand to other schools.	Fully Fund	4975.00
Bell Farm Residents Association	Weekly food sharing/food from waste club and a monthly swap shop.	Fully Fund	2499.80
Choose 2 Youth	Under the umbrella of ReusefulUK establish a scrap bank in York.	Fully Fund	519.91
Derwent Lions	Providing a Christmas tree collection in Elvington & Dunnington in January 2018.	Fully Fund	392.79
Grove Residents Association	Encouraging residents in the area to recycling more and help develop a more communal attitude towards self help and reducing landfill waste.	Fully Fund	2000.00
Holgate Carriage Garden	Shared garden to promote grow your own, recycling and composting.	Fully Fund	1000.00
SNAPPY	Improve and increase collection of aluminium foil, drink cans and household cables for recycling to help raise money for SNAPPY.	Fully Fund	350.00
Tang Hall Centre	Help create a green community centre, encouraging recycling and composting at the centre and promoting recycling and reuse within the wider community.	Fully Fund	5000.00

Restoration Works (York City Church)	“3 foot project” Make compost bins and raised bed kits to promote food waste composting and grow your own. Kits provided to households who are receipt of benefits or to be sold to those not in receipt of benefits.	Fully Fund	3390.84
York Men’s Shed	Renovate a range of tools, reuse of furniture recycling timber into useful wooden items.	Fully Fund	1000.00
Your Cafe	Pumpkin food reuse project within the local community. Growing their own, harvesting, cooking and eating pumpkins.	Fully Fund	298.00
Bell Farm Social Hall	Upcycling club – to reduce household waste, showing and helping residents how to repair, refurbish and fix items.	Part Fund	2256.00
Environment Committee of Bishopthorpe Parish Council	Bishopthorpe Recycling Day – annual event runs to promote recycling and attend by local residents.	Part Fund	220.00
Planet Southbank	Season of recycling/upcycling events including a repair cafe, skills workshops, south bank wide recycling.	Part Fund	976.00
Poppleton Memorial Hall	Install energy efficient measures in hall and promote recycling and reuse of items by hall users.	Part Fund	40.00

St Nicks	Run a 6 month York-Fix it cafe pilot, with monthly workshops and weekly drop in sessions, to promote waste minimisation and prevent waste to landfill by sharing skills, upcycling, repairing items.	Part Fund	2243.00
York Community Furniture Store	Extend its activities and encourage greater reuse through promotions and publicity	Part Fund	2500.00
York Nurturing Community (YNC)	YNC larder and pop up cafe project running 12 events through 2017 to reuse and reduce food waste in the community.	Part Fund	250.00
Biomimicry UK	Project to highlight to the building industry (both commercial and household) how can minimise waste and turn this into a resource	Not Fund	0.00
Edible	Coordinator for a harvest project to reuse and distribute fruit across the City.	Not Fund	0.00
Recyclopedia	Online search tool to help residents recycling packaging using database of products	Not Fund	0.00
Total Award Amount			£29,911.34

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Decision Session - Executive Member for the Environment

6 March 2017

Report of the Assistant Director (Communities & Equalities)

Review of Recycling Bring Banks**Summary**

1. This report proposes that consultation of the provision of recycling bring banks across the city is undertaken.

Recommendations

2. The Executive Member is asked to:
 - agree to the removal of recycling bring banks used purely by businesses.
 - agree for a process of consultation to be undertaken, looking at the provision of the recycling bring banks across the city.
 - approve the consultation approach.

Reason: To improve recycling in York, through an improved recycling bring bank service.

Background

3. There are currently 49 recycling bring bank sites spread around the city, Annex 1 shows the locations of these sites on a map.
4. These sites range from places with recycling banks for 1 material to sites with recycling banks for up to 12 materials. Further detail can be found in Annex 2.
5. Recycling bring banks are placed at various locations across the city with the permission of the land user, owner or site management.
6. In 2016/17 it is estimated that the recycling bring bank sites will collect approximately 1500 tonnes of recyclable material.
7. In 2016/17 it is estimated that the recycling bring bank network will cost the city approximately £56k to service.

8. The recycling bring bank network across York was originally formed before the introduction so a kerbside recycling service which enabled York residents to recycle materials with ease.
9. From April 2017 every household in York will have a kerbside collection of paper, cardboard, plastic bottles, cans and glass.
10. Over the last couple of years, York has lost four of its most well used recycling bring bank sites.
11. Two sites were removed because they were not wanted by the land user / site management:
 - Tesco, Clifton Moor
 - Ryedale Court, Haxby
12. Two sites were removed because the site management now provides their own recycling bring banks:
 - Sainsbury's, Foss Bank
 - Sainsbury's, Monks Cross
13. In addition to the recycling bring bank network, there are two Household Waste Recycling Centres (HWRCs) which are for residents to take their household waste for recycling.
14. The HWRCs have a wide range of banks available for recycling the following materials; garden waste, wood, paper, cardboard, car batteries, household batteries, metal, cans, plastic bottles, cartons, books, mineral oil, vegetable oil, glass, textiles, hard plastics, gas bottles, turf, televisions, small Waste Electrical and Electronic Equipment (WEEE), bikes, fluorescent tubes and fridge/freezers.
15. A number of recycling bring banks have been identified as being used purely by businesses. The recycling bring banks are funded via the council tax and are therefore for use by residents. Businesses have a legal responsibility (duty) to make sure that waste is managed properly, this includes organising and paying for appropriate collections of their rubbish and/or recycling. This duty is set out in Section 34 of the Environmental Protection Act 1990.
16. Removal of these 'Commercial' recycling bring banks would provide a cost saving in the region of £8k.

Proposal 1 – removal of recycling bring banks used purely by businesses.

17. The recycling bring bank network has not been reviewed. As every household will have the facility to recycle paper, cardboard, plastic bottles, cans and glass at the kerbside from April 2017, it is felt that this provides an opportunity to look at the provision of the recycling bring banks.
18. We would like to work with communities to achieve better recycling areas instead of just doing the same as we always have.
19. It is recognised that there is a need to provide recycling bring bank sites that collect the materials which are collected from the kerbside as we are aware that people sometimes collect extra recycling occasionally throughout the year and like to recycling this before their next collection.
20. There are a number of recycling bring bank sites that are not well used that we believe could be removed and the resources used for improvements to other sites.
21. There are a number of charities that provide recycling bring banks in York for residents to recycle textiles, books and music. There is no intention to remove these banks from their current locations. Where banks for paper, glass, cans etc are removed from an area the charity recycling banks will be left in place. Locations of charity banks may be reviewed, we will work with the charities on this, however the responsibility of seeking permissions lies with the charities.
22. An improved recycling bring bank service could include:
 - Larger recycling banks, so that the sites can collect more material and so will not overflow so quickly
 - Refurbish recycling banks and improve the look of sites
 - Include additional banks for different materials such as; cartons, textiles, books.
23. We have information on the amount of materials being collected at each site for recycling and the cost of the service at each site. Therefore we can identify which are not providing us value for money
24. We do not know how each recycling bring bank site impacts on the lives of York residents, therefore we would like to consult with residents to find out their views and ideas on:

- the location of the recycling bring banks
- the reallocation of the service's resources
- if there are any particular sites that we should pay special attention to
- suggestions for new materials at sites
- suggestions for new / different locations for recycling bring banks (subject to site owner/user, site management permission)

Proposal 2 – to undertake a process of consultation looking at the provision of the recycling bring banks across the city between April 2017 and June 2017 with an aim to start implementing changes to the service from September 2017

25. The consultation will be open to all residents across the city, with the following questions:

- Are there any particular sites that you would like to make a comment about? Please tell us the location of the site and give your comment
- Are there any particular sites that you think would benefit from improvement measures? Please tell us the location of the site and tell us how you think that they could be improved
- Do you have any other comments that you would like us to consider when reviewing the recycling bring bank network?

Full details of the questions and context of the consultation can be found in Annex 3: Draft Consultation Document

26. We will advertise the consultation via social media, Facebook and Twitter, Councillors, Community groups, Resident Associations, Parish Councils, members of One Planet York and internally to CYC staff via Buzz.

27. Consultation will include the site owners/users and site management

28. Consultation will include talking to internal departments including communities and equalities team, enforcement team and also consulting with contractors that undertake the collections at the recycling bring bank sites.

Proposal 3 – the above approach to the consultation

Options and Analysis

- Approve, or not, the removal of recycling bring banks used purely by businesses.
- Approve, or not, to undertake a process of consultation looking at the provision of the recycling bring banks across the city between April 2017 and June 2017 with an aim to start implementing changes to the service from September 2017
- Approve or amend the approach to the consultation

Council Plan

29. The proposals contained in this report assist with the priority of a Focus on Frontline Services.

Implications

30. **Financial:** The removal of the ‘commercial’ recycling bring banks will generate a saving of £8k which will fund the consultation costs. Any further changes to the bring bank service will be managed within the existing budget.
31. **Human Resources (HR) :** There are no HR implications
32. **Equalities:** The consultation process will be available for all to access
33. **Legal:** There are no Legal implications
34. **Information Technology (IT):** There are no IT implications
35. **Property:** There are no property implications

Risk Management

36. In compliance with the Council’s risk management strategy the main risks that have been identified associated with the proposals contained in this report are those which could lead to the inability to meet business objectives and to deliver services, leading to damage to the Council’s reputation and failure to meet stakeholders’ expectations. The level of risk is assessed as “Very Low”. This means that periodic monitoring is required of the operation of the new arrangements.

Contact Details

Author:	Chief Officer responsible for the report:		
Russell Stone Head of Operations Tel. (01904) 553108	Neil Ferris, Corporate Director of Economy and Place		
Rachel Stewart Waste Services Delivery Manager Tel. (01904) 553279	Report Approved	✓	Date 20-2-17
Specialist Implications: Sara Goodhead, Waste Management Officer			
Wards Affected:			All ✓

Background Papers

None

Annexes

Annex 1: Recycling Bring Bank Locations

Annex 2: Current list of recycling sites, materials and tonnages collected

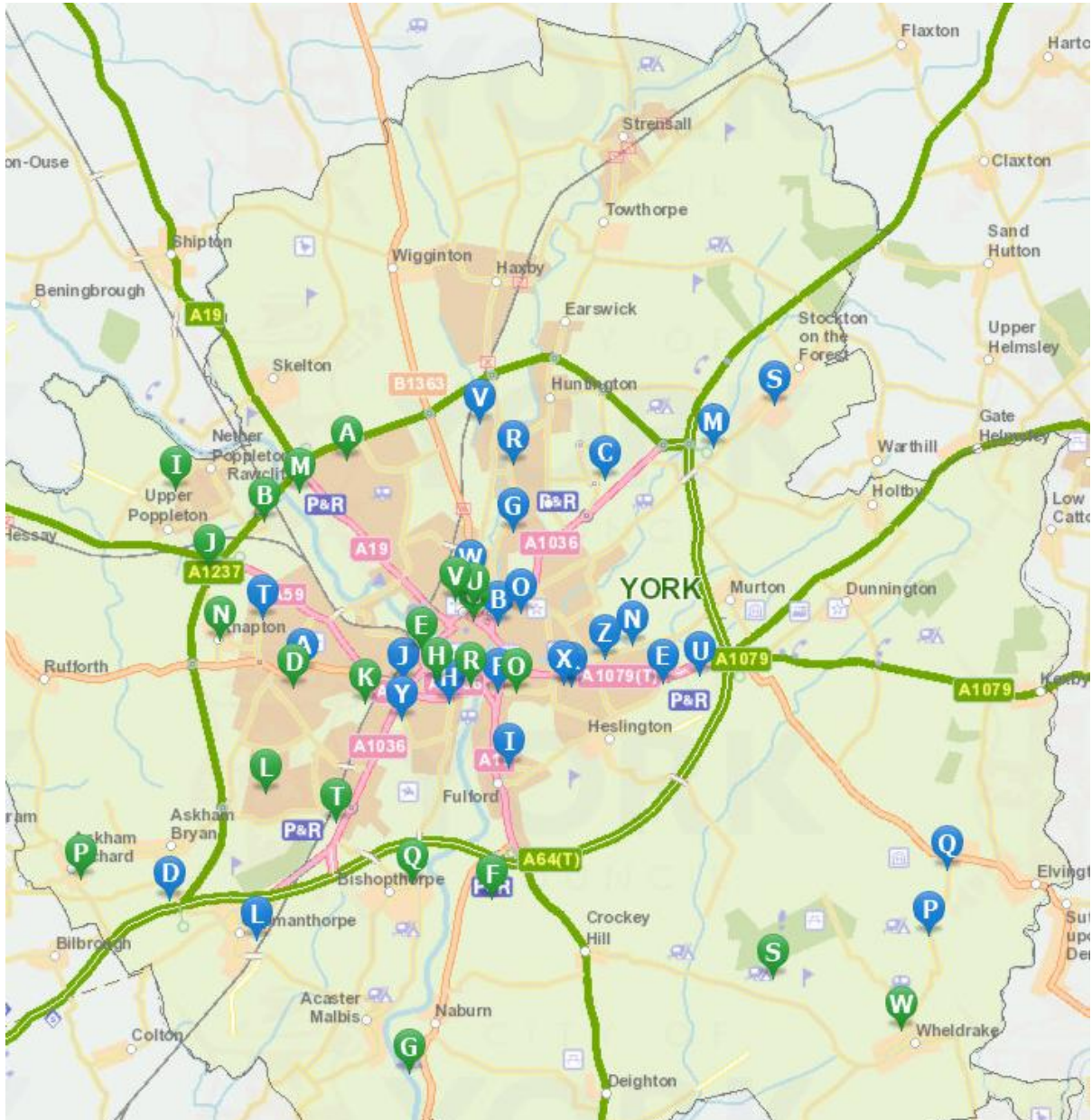
Annex 3: Draft Consultation Document

Abbreviations

HWRC Household Waste Recycling Centres

WEEE Waste Electrical and Electronic Equipment

Annex 1: Recycling Bring Bank Locations



Bring Bank Review Map Key

Legend	Recycling Site
Blue A	Ainsty Car Park, Carr Lane
Blue B	Asda, Layerthorpe
Blue C	Asda, Monks Cross
Blue D	Askham Bryan College
Blue E	B & Q, Hull Road
Blue F	Barbican Road, junction with Kent Street
Blue G	Bell Farm Community Centre
Blue H	Bishopthorpe Road Car Park
Blue I	Broadway shops, Fulford
Blue J	Cambridge Street, Holgate Road
Blue K	Co-op, Hull Road
Blue L	Copmanthorpe Recreation Centre
Blue M	Deans Garden Centre, Stockton-on-the-Forest
Blue N	Derwent Arms

Blue O	East Parade Car Park
Blue P	Elvington Caravan Club
Blue Q	Elvington Scout Hut
Blue R	Flag & Whistle Pub Car Park
Blue S	Fox Inn Pub, Stockton-on-the-Forest
Blue T	Green Tree Pub, Beckfield Lane
Blue U	Grimston Bar Park & Ride
Blue V	Hartrigg Oaks, New Earswick
Blue W	Jaipur Spice car park, Haxby Road
Blue X	Hull Road, junction with Garrow Hill
Blue Y	Knavesmire Road, Micklegate Stray
Blue Z	Magnet Inn
Green A	Manor Lane Caravan Park
Green B	Maxi's Restaurant Car Park
Green C	Monk Bar Car Park
Green D	Morrison's Acomb
Green E	Mount Royal Hotel
Green F	Naburn Designer Outlet
Green G	Naburn Lock Caravan Park
Green H	Nunnery Lane Car Park
Green I	Poppleton Community Sports Pavillion
Green J	Poppleton Garden Centre
Green K	Puss 'n' Boots Car Park
Green L	Quakerwood Car Park
Green M	Rawcliffe Bar Park & Ride
Green N	Red Lion Inn Car Park, Knapton
Green O	Regent Street, Junction with Wellington Street
Green P	Rose & Crown, Askham Richard
Green Q	St Andrew's Church Car Park
Green R	St George's Field Car Park
Green S	Swallow Hall Golf Club
Green T	Tesco, Tadcaster Road
Green U	Londis, Townend Street
Green V	Union Terrace Car Park
Green W	Wheldrake Village Hall

Annex 2: Current List of Recycling Sites		Summary of Materials at Site													Frequency of Emptying							Annual Cost of Site 16/17			
Site Name/ Location	Ward	Charity Banks	Books	Books/music	Cans&foil	Cans &/or Plastic	Cardboard	Cartons	Glass	Paper	Plastic bottles	Shoes	WEEE	Textiles	Tonnage reported	Cans&foil	Cans&/orPlastic b	Cardboard	Cartons	Glass	Paper		Plastic Bottles	WEEE	
Ainsty Car Park, Carr Lane	Holgate	No							✓						1.59					L					£10.06
Asda, Layerthorpe	Guildhall	Yes	✓						✓	✓		✓		✓	0.768						W				£1,430.00
Asda, Monks Cross	Huntington &New Earswick	Yes	✓	✓	✓		✓	✓	✓	✓		✓			44.532	M		F	W	W					£2,002.12
Askham Bryan College	Rural West	Yes				✓			✓	✓				✓	0.01		W				W				£928.36
B & Q, Hull Road	Osbalwick & Derwent	Yes			✓		✓	✓	✓	✓	✓	✓	✓	✓	43.034	M		L		W	W	L			£2,521.91
Barbican Road, Junction with Kent Street	Fishergate	Yes												✓	5.12										£0.00
Bell Farm Community Centre	Heworth	No				✓		✓	✓						0		W			W	W				£1,392.72
Bishopthorpe Road Car Park	Micklegate	Yes		✓	✓			✓	✓			✓		✓	38.58	M				W	W				£1,859.00
Broadway shops, Fulford	Fishergate	Yes							✓					✓	4.041						W				£1,430.00
Cambridge Street, Holgate Rd	Micklegate	Yes							✓			✓		✓	0.705						W				£1,430.00
Co-op, Hull Road	Hull Road	No							✓						6.294						W				£1,430.00
Copmanthorpe Recreation Centre	Copmanthorpe	No				✓									0		W								£464.36
Deans Garden Centre, Stockton on the Forest	Strensall	Yes				✓		✓	✓					✓	2.585		W			W	W				£1,392.36
Derwent Arms	Osbalwick & Derwent	No						✓							2.63					L					£16.65
East Parade Car Park	Heworth	No							✓						0						W				£1,430.00
Elvington Caravan Club	Wheldrake	No				✓		✓	✓						0		W			W	W				£1,392.36
Elvington Scout Hut	Wheldrake	No							✓						0						W				£1,430.00
Flag & Whistle Pub car Park	Huntington &New Earswick	Yes						✓				✓		✓	6.478					M					£36.40
Fox Inn Pub, Stockton on the Forest	Strensall	Yes										✓		✓	0										£0.00
Green Tree Pub, Beckfield Lane	Acomb	Yes												✓	1.923										£0.00
Grimston Bar Park and Ride	Osbalwick & Derwent	No				✓		✓	✓						0		W			W	W				£1,392.36
Hartrigg Oaks, New Earswick	Huntington &New Earswick	No				✓		✓	✓						0		W			W	W				£1,392.36
Jaipur Spice car park, Haxby Rd	Guildhall	Yes												✓	0.816										£0.00
Hull Road with junction with Garrow Hill Av.	Hull Road	Yes												✓	6.688										£0.00
Knavesmire Road, Micklegate Stray	Micklegate	Yes										✓		✓	1.698										£0.00
Magnet Inn	Osbalwick & Derwent	Yes						✓							0.83					L					£5.25
Manor Lane Caravan Park	Rawcliffe and Clifton Without	No				✓		✓	✓						0		W			W	W				£1,392.36
Maxi's Restaurant Car Park	Rural West	No						✓							2.63					L					£16.65
Monk Bar Car Park	Guildhall	Yes				✓		✓	✓					✓	9.91		W			M	W				£1,957.09
Morrisons, Acomb	Westfield	Yes			✓			✓	✓			✓		✓	59.889	M				W	W				£2,132.97
Mount Royal Hotel	Micklegate	No						✓							5.86					M					£37.09
Naburn Designer Outlet	Fulford & Heslington	Yes				✓		✓	✓				✓	✓	6.817		W			W	W				£1,392.36
Naburn Lock Caravan Park	Wheldrake	No				✓		✓	✓						0		W			W	W				£1,392.36

Annex 2: Current List of Recycling Sites		Summary of Materials at Site													Frequency of Emptying							Annual Cost of Site 16/17			
Site Name/ Location	Ward	Charity Banks	Books	Books/music	Cans&foil	Cans &/or Plastic	Cardboard	Cartons	Glass	Paper	Plastic bottles	Shoes	WEEE	Textiles	Tonnage reported	Cans&foil	Cans&/orPlastic b	Cardboard	Cartons	Glass	Paper		Plastic Bottles	WEEE	
Nunnery Lane Car Park	Micklegate	Yes							✓	✓		✓		✓	7.809					L	W				£1,472.92
Poppleton Community Sports Pavillion	Rural West	Yes				✓			✓	✓				✓	0		W			W	W				£1,392.36
Poppleton Garden Centre	Rural West	No								✓					0						W				£1,430.00
Puss 'n' Boots Pub Car Park	Holgate	Yes							✓			✓			1.861					L					£10.76
Quakerwood Car Park	Dringhouses &Woodthorpe	Yes								✓				✓	5.546						W				£1,430.00
Rawcliffe Bar Park & Ride	Rawcliffe and Clifton Without	Yes				✓			✓	✓		✓	✓	✓	2.753		W			W	W				£1,392.36
Red Lion Inn Car Park, Knapton	Rural West	No							✓						4.29					L					£27.16
Regent Street junction with Wellington Street	Fishergate	Yes												✓	0										£0.00
Rose & Crown Pub, Askham Richard	Rural West	No							✓	✓					0					W	W				£928.00
St Andrews Church Car Park	Bishopthorpe	No						✓		✓					0.007				M		W				£1,970.00
St George's Field Car Park	Guildhall	Yes			✓				✓	✓		✓		✓	3.627	L				L	W				£1,533.18
Swallow Hall Golf Club	Wheldrake	No				✓			✓	✓					0		W			W	W				£1,102.92
Tesco, Tadcaster Rd	Dringhouses &Woodthorpe	Yes		✓	✓		✓	✓	✓	✓	✓			✓	510.422	M		3 F	W	W	W				£19,385.17
Londis, Townend Street	Guildhall	Yes												✓	5.768										£0.00
Union Terrace Car Park	Guildhall	Yes			✓				✓	✓		✓		✓	5.148	L				M	W				£1,539.28
Wheldrake Village Hall	Wheldrake	No							✓	✓					18.93					F	W				£1,549.83
1. Where there is a £0 value against a site this is due to the site having only banks supplied by Charities with no cost to CYC																									
2. Where there is a 0 tonnage value against a site this is because the site is collected on a 'round robin' collection round and at this time we are unable to spilt the total toanng collected by site																									
3. Key to Frequency of Collection: 3 = 3x a week; W= Weekly; F= Fornightly; M=Monthly; L= less often																									

Annex 3: Draft Consultation Document

Review of York's Bring Bank Recycling Sites – consultation

There are around 50 recycling sites currently spread around the city. These sites range from places with single recycling banks to places with banks for up to 12 materials.

In 2016/17, it is estimated that the recycling sites will collect around 1,500 tonnes and cost the city around £56k to service.

There are also 2 Household Waste Recycling Centres (HWRCs) that are available for residents to take their household waste for recycling. The HWRCs have a wide range of banks available for recycling the following materials; garden waste, wood, paper, cardboard, car batteries, household batteries, metal, cans, plastic bottles, cartons, books, mineral oil, vegetable oil, glass, textiles, hard plastics, gas bottles, turf, televisions, small WEEE (Waste Electrical and Electronic Equipment), bikes, fluorescent tubes and fridge/freezers.

The recycling site network was originally formed before the kerbside recycling service was launched as a means of enabling the people of York to recycle. The majority of people now have access to a fortnightly collection of paper, cardboard, glass, plastic bottles and tins so we think that the funding used to provide the banks for these materials could be better used to provide an improved bring bank service. There are also sites that are not well used that we think could be removed and the resources better used for improvements to other sites.

The improved service could include bigger banks so that the sites can collect more material, refurbished banks so the banks are nicer to look at and additional banks for different materials such as; cartons, electronic items, textiles, books. We do think though that there will still be a need to provide a few sites for the materials that we collect on the kerbside collections as we know that people sometimes collect extra recycling occasionally throughout the year and like to get rid of it before their next collection. So we propose to keep a few banks for these materials for this purpose.

The Household Waste Recycling Centres will not be affected by this review.

We have identified a small number of sites that are almost purely being used by businesses. The bring banks are paid for by Council Taxpayers and so should not be used by businesses. We would like to remove these sites at a cost saving of £8k. Businesses are obliged to pay for their waste to be recycled and can do this by either taking their waste to Hazel Court HWRC or by arranging a collection service through ourselves or a private provider.

We think York people will benefit from the reallocation of resources as it will provide more opportunities to recycle and improve people's experience when using the sites. We would like to find out though how the people of York feel about this proposal and invite you to submit comments. We would be grateful if you would answer the questions below and submit any other comments should you wish to.

Q1 Are there any particular sites that you would like to make a comment about? Please tell us the location of the site and give your comment.

Q2 Are there any particular sites that you think would benefit from improvement measures? Please tell us the location of the site and tell us how you think that they could be improved.

Q3 Do you have any other comments that you would like us to consider when reviewing the Bring Recycling Bank network?



Executive Member for the Environment**6 March 2017**

Report of the Corporate Director of Economy & Place

Flood Resilience Grant Scheme Review**Summary**

1. City of York Council has administered a range of flood resilience grants following the Boxing Day 2015 floods, the Department for Communities and Local Government (DCLG) have provided funds for council tax and business rate exemptions and recovery and resilience grant payments to homes and businesses.
2. Recovery grants were administered in the early weeks following the floods to almost 400 homes and more than 170 businesses, council tax and business rate exemptions have been administered on application to many of these properties.
3. The provision of flood resilience or resistance measures to homes and businesses is a lengthy and technical process, this has been administered by a range of CYC officers and almost 200 applications have been approved to a value of £758k.
4. A recommendation is made for a 31 May 2017 closure date for new applications to the scheme, further flood resilience programmes will be considered as part of funding agreed in response to the York Flood Inquiry report recommendations.

Recommendations

5. The Executive Member is asked to:
 - 1) consider the review of the flood resilience grant process to date which is outlined in this report.
 - 2) agree to the recommended closure of the flood resilience grant application process on 31st May 2017, this will be widely

communicated and we will continue to work with any applicants of approved schemes after this time.

- 3) Agree to the recommendations of the York Flood Inquiry and the 9th February 2017 Executive meeting to target additional funding subject to the Council budget process to reinforce flood resilience in the city.

Reason: Delivery of the flood resilience grant has helped a wide range of homes and businesses prepare for future flood events, further development of flood risk resilience will move to the delivery of the recommendations of the Flood Inquiry.

Background

6. The flooding in late December 2015 followed an intense period of rainfall across November and December due to the impacts of Storms Desmond and Eva. Record river levels were observed in many river catchments across the north of England. More than 4000 homes and 2000 businesses flooded across Yorkshire with 453 properties and 174 businesses flooded in York.
7. Government have previously initiated the flood resilience grant scheme following the 2013 tidal surge/winter 2014 Somerset Levels flooding, Government reopened the scheme and administered direct funding to all authorities who suffered flooding as a consequence of storms Eva and Desmond.
8. Formal guidance for authorities distributing the grant was slow to be developed and no further support was given to authorities to administer the grant, the additional impact upon current staffing was: 1 FTE technical support officer, 0.4FTE Senior Technical Support Officer, 0.1-0.2FTE Housing Standards and Adaptations Manager, Lead Local Flood Authority team technical input c. 0.25FTE, input from Listed Building officers, Input from Two Ridings Community Foundation / Make it York /Marketing and communications team / Insurance team / Building Maintenance.
9. The grant distribution process is a lengthy process dependant on property owners working with insurers and builders to ensure that the building is dried out and able to accommodate resilience measures as part of wider reinstatement works.

10. The measures themselves are often difficult for home and business owners to understand, the concepts of increased flood resilience versus flood resistance need a high degree of technical input to ensure any measure will work effectively and are accepted by the property owner.

Consultation

11. We have promoted the grant in a wide range of CYC and partner led drop in sessions – more than 40 hours of sessions – online, broadcast and print media communications and the Flood Advisory Service display trailer was brought to the city to promote flood resilience and the grant, we part funded a case worker who has dealt directly with flooded residents and businesses. The recommendation regarding the scheme closure will be widely communicated, if approved.

Options

12. The following options are available to the Executive Member:

- i) Agree to the recommendation made in section 3 of this report, the recommendations are based on the performance and closure of a resilience grant scheme that has been well communicated and delivered widely
- ii) The Executive Member accepts the review of the delivery of the resilience grant to date but recommends alternate closure dates for the scheme.

Analysis

13. An overview of the resilience grant scheme to date is provided below:

Confirmed number of internal flooded properties – 453

Number of flood recovery grants paid (£500 per household) – 395

Value of flood recovery grants paid out - £197,500

Council tax exemptions issued following application (to April 2016)
- £274,824

Council tax exemptions issued following application (since April 2016) - £97,711

Confirmed number of flooded businesses – 174

Number of recovery grants paid following application (£2.5k per business) – 114

Value of recovery grants paid following application - £221,674

Business rate exemptions issued following application (to April 2016) - £1,353,170

Business rate exemptions issued following application (since April 2016) - £55,305

Number of flood resilience grants approved following application – 197

Value of flood resilience grants approved following application - £758,160

Value of flood resilience grants paid out following completion of works - £498,142

14. Flood recovery grants of £500 and £2,500 were administered to flooded homes and businesses respectively, the majority of household grants were directly paid via council tax payment accounts, where this was not possible property owners were able to apply to the council for payment. The grants for businesses were administered, following application, by Make it York.
15. A range of grant applications remain live on our system, some have had the interim surveyor payment progressed and others are awaiting formal quotes or are formal expressions of interest. These 102 'pipeline' schemes will be supported through the application process if the scheme closure recommendations are approved.
16. DCLG are not formally recommending a closure date to administering authorities but they will be carrying out a final reconciliation of funding to authorities in the summer. It is therefore important that administering authorities encourage applicants to deliver schemes and make final claims before this date. The recommendation for the receipt of final applications in section 3 of this report is made to ensure applications have enough time to provide final applications and for works to be completed before the summer.

Council Plan

17. The delivery of the flood resilience grant scheme ensures that homes and businesses in the city are more resilient to future flood events and helps to deliver the Council Plan priority 'a prosperous city for all'.

Implications

Financial

18. Funding for the resilience grant scheme was paid directly to CYC immediately following the floods, this was based on flooded property information available at that time and a final reconciliation of funding balances will ensure affected authorities receive an accurate final settlement. DCLG have confirmed that the final reconciliation of the funding will occur in the summer and it is therefore important to set a closure date for the scheme based on this.

Other

19. The flood resilience funding scheme has been widely communicated and CYC officers have worked with a wide range of affected home and business owners. There are still some outstanding applications for resilience works but demand has slowed and many applicants are back in their homes and are considering resilience as an additional set of measures. It is therefore considered reasonable for a closure date to be set, this will allow any remaining applicants to make decisions on how they are to take forward any existing expressions of interest or applications.
20. CYC have committed to continue to deliver flood resilience works subject to the Council budget process in response to the York Flood Inquiry recommendations that were agreed at the 9th February Executive meeting.

Contact Details

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**Chief Officer Responsible for the
report:**

Neil Ferris, Corporate Director of
Economy and Place

**Report
Approved**

Date

*23 February
2017*

Wards Affected:

All

For further information please contact the author of the report

Background Papers

None

Annexes

None

Abbreviations

DCLG Department for Communities and Local Government
FTE Full Time Equivalent